

**PEU Meeting
Meeting Minutes
December 15, 2011**

Present: Carol Reifschneider, Curtis Smeby, Darlene Bricker, Darlene Sellers, Jamie Underwood, Janet Trethewey, Jay Howland, Randy Bachmeier, Rosalyn Templeton, Stacey Dolezal, Vaughn Rundquist, Vicki Hayes, Virginia Braithwaite

Not Present: Bob Johnke, Charles Pollington, Forrest Towne, Fred Smiley, Greg Kegel, Gregg Hester, James Edwards, Jamie Underwood, Jay Howland, Joe Callahan, Joel Soiseth, John Foley, John Snider, Larry Strizich, Linda Miller, Lisa O'Neil, Norton Pease, Pamela Wilson, Steve Hesske, Steve Lockwood, Thomas Welch, Vickie Clouse, Virgil Hawkinson, Will Rawn and William Swartz

- I. **Call to Order** – Meeting called to order by Dr. Templeton at 4:07 PM
- II. **Approval of the Minutes** – Dr. Templeton made a motion to approve the minutes. Dr. Carol Reifschneider seconded the motion. Motion passed.

* Handouts should be collected and provided electronically with the minutes.

III. Discussion Items

- A. The main purpose of this PEU meeting was to review and discuss the items and our preparation for the OPI that will occur on January 17-18, 2012.
- B. Main issues Dr. Reifschneider highlighted included:
 1. Evaluation process and criteria for Adjuncts
 2. Ensuring the Great Falls Adjuncts meet our standards here in Havre
 3. Reading specialty: want to be able to provide reading program sheets via hyperlink
 4. Science: want to be able to incorporate evolution theories/concepts and program sheets
 5. MUGS: should address graduate program at a four year institutions; for example it was mentioned that MSU and or UM could teach the core graduate courses, and MSU-N could teach the technical components
 6. K-12 teaching areas: this section had no evidence; Dr. Reifschneider assured PEU team this section would be complete and ready for the OPI
 7. Dr. Reifschneider identified teams regarding the conceptual framework and the OPI agenda w/ assignments would be coming out in the following weeks
 8. Dr.'s Sellers and Smeby will provide graduate candidates for interview, OPI, at 4:15 on January 17, 2012

C. Main issues Dr.'s Bricker and Dolezal highlighted included:

1. Sheer amount of data coupled w/ faulty data entry/human error is creating data accuracy questions; primary concerns w/ faulty data entry involved GPA calculations
 - a. Provided Praxis I results for reading, writing, math
1. Faculty orientation: Should push the importance of system integration
2. Is there software/systems we can obtain that would allow us to data mine and or allow reports/data bases, etc. to auto-populate in order to streamline creating more efficient/effective operations?

D. Main issues Dr.'s Sellers and Smeby highlighted:

1. Graduate Programs:
 - a. Showed analysis of student performance for both Counselor Education and Learning Development cohorts graduating in 2011
 - b. Dr. Sellers modeled her assessment after SPA report
 - c. Race/ethnicity statistical analysis: Native Americans have lower MAT scores; one area Dr. Smeby would like to focus on is the MAT/GPA/Race/Ethnicity to see correlations
 - d. Dr. Smeby reported upon Learning Development (Instruction and Learning): Reflective Practitioner Report of Findings/Analysis to PEU December 1, 2011 Analysis of Data for Great Falls 5 and H-Line 3 Cohorts 2010-2012 Cohort; should be attached to the minutes
2. Dr. Smeby made a motion to approve the minutes; Dr. Sellers seconded the motion
3. Dr. Sellers made a motion to approve initial programs report; Dr. Smeby seconded the motion
4. Motion to approve graduate was made by Dr. Reifschneider w/ Dr. Templeton seconding the motion

IV. New Agenda Items

- A. Norton wanted to discuss student needs relating to Praxis 1 remediation
- B. Recap of OPI visit

V. Adjourn – Meeting was adjourned at 5:15 PM

Meeting minutes taken by Melanie N. Vukasin